



ADMISSION PROCEDURE

AIMS AND OBJECTIVES

- To match the objectives of the school with the goals and abilities of the student.
- Have a transparent process without discrimination to any student.
- Setting a standard so that families of our student have similar core values.

PRE- ADMISSION PROCEDURE

- When the parents/guardians approach the Front Desk to inquire or apply for the admission of their child/ward at the School, in the manner as enlisted below, the parents/guardians must be attended to; for the same there the work will be delegated between two Front Desk Executives.
- Checking of Vacancy in desired class of Admission.
- Upon confirmed information of a seat, informing about the school and explaining to the parents/ guardians about the infrastructure , classrooms, sports area, elevated architecture of the school. Also explaining about,
- The School's vision.
- The Mission Statement
- And finally taking them on a school Detour.
- Selections for classes Nursery to VIII would be made on the basis of informal interaction between the Parents and the FDE/Teacher/Principal. There will be no written-test. The date and time for the informal interaction would be intimated to you by the school office.
- Discussing the fee and payment method and their correlating installments for the rest of the academic year.
- To be a part of The Manvendra Academy, for the session 2023-24 you need to register the child by personally collecting the registration form from the school office.
- Parents are requested to fill the admission form and submit along with the required documents.
- Required documents are:
- Photographs of Student-4, Mother's -2, Father's -2.
- Aadhar Card of Student and Parents.
- Birth Certificate of Student.
- Transfer Certificate from the previous school.
- Report Card from the previous school.
- Caste certificate of student (if belongs to OBC/SC/ST).
- Domicile Certificate.
- SSSMID
- Account Details(BANK NAME, ACCOUNT NO.,IFSC CODE)

A. PRE PRIMARY

1. The first step of learning and Growing. Here students get knowledge with game which help them to think even more. Various activities are conducted so that the child grows in a versatile ways. Child starts thinking and growing on their own.
2. Class Size: 30 – 40 Students
Age: 4 years minimum (Mandatory by CBSE)

B. PRIMARY GRADE (CLASS 1 TO 5)

1. The Next step to learning and Growing. Here students get knowledge in a wider range which help them to think even more. Various activities are conducted so that the child grows in a versatile ways. Child starts thinking and growing on their own.
2. Class Size: 30 – 40 Students
Age:5 years minimum (Mandatory by CBSE)

C. MIDDLE GRADE (CLASS 6 TO 8)

1. The age and phase where many experiments are done in all streams Learning, activity and so on. Students here are given freedom to thinking and grow. Learning that this phase is Exciting as there are exposed to many new things which helps them to judge whats right and wrong
2. Class Size: 30 – 40 Students
Age:10 years minimum (Mandatory by CBSE)